

1 some privilege, consideration or relief.

2 1.5 "[Prime Sponsor](#)" shall be that senator whose signature first appears upon the bill.

3 1.6 "[President Pro Tempore](#)" is a member of the senate elected to that position, who
4 presides over the senate in the absence of the president of the senate.

5 1.7 "[Deputy President Pro Tempore](#)" is a member of the senate appointed by the
6 president of the senate, who may preside over the senate in the absence of the president of the
7 senate and the president pro tempore.

8 1.8 "[Reading Clerk](#)" is the person elected to that position under provisions of section 22-
9 3-2 of the general laws who shall, at the direction of the presiding officer, read to the chamber
10 any communication to the senate, resolution, bill or other document and who shall, at the
11 direction of the presiding officer, except as provided in section 4.4 hereof, date the bills and other
12 documents before the senate, date recording thereon the action taken and/or the disposition
13 thereof. The reading clerk also shall, at the direction of the senate, amend any bill and transmit
14 any bill to the house of representatives and perform such other duties as may from time to time be
15 prescribed by the president of the senate.

16 1.9 "[Secretary of the Senate](#)" is the person elected to that position under provisions of
17 section 22-3-2 of the general laws who shall, at the direction of the presiding officer, record the
18 proceedings of the senate in a journal, signing said journal as secretary of the senate, and who
19 shall, upon their referral, deliver bills and other documents to their respective committees, hold
20 and maintain in good order any bill assigned to the calendar or the consent calendar, and transmit
21 any bill or document to the governor. The secretary of the senate also shall perform those duties
22 prescribed in other sections hereof and those which may from time to time be prescribed by the
23 president of the senate.

24 1.10 "[The Rise of the Senate](#)" occurs upon the conclusion of senate floor business and the
25 exact time varies by the amount of business to be conducted on a particular legislative day.

26 1.11 "The Senate Chamber" or "Chamber" shall include the floor, the corridor behind
27 the floor, the cloak room and the senate lounge.

28 1.12 "Calendar Day" is that period of 24 hours between 12:00 a.m. and 12:00 midnight.

29 1.13 "Vote" or "Majority Vote" as used herein shall mean a majority of members present
30 and voting unless specifically stated otherwise.

31 [SECTION 2](#)

32 [PRESIDING OFFICER](#)

33 2.1 [Presiding Officer.](#)

34 The president of the senate shall, unless absent from the chamber, be the presiding officer

1 of the sessions of the senate. In the absence of the president from the chair, the president pro
2 tempore shall preside over the senate. The president may appoint a member of the senate to
3 temporarily preside over the senate, but in no event shall such appointment continue beyond the
4 legislative day on which it is made. In case of a vacancy in the offices of president, president pro
5 tempore and the deputy president pro tempore, or in case all said officers are absent at the hour to
6 which the senate stands adjourned, the reading clerk shall call the senate to order, and shall
7 preside until a president pro tempore is elected, which election shall be the first order of business.

8 2.2 [Duties of the Presiding Officer.](#)

9 The presiding officer shall preserve order and decorum in and about the senate chamber
10 during the senate session in order to prevent interference with the senate's business and
11 deliberations. The presiding officer may speak in preference to the senators, shall decide all
12 questions of order without debate and shall declare all votes. The assignment of bills to
13 committee shall be at the discretion of the president of the senate subject to rule 4.5; provided,
14 however, that the president of the senate may delegate such authority to the majority leader of the
15 senate.

16 2.3 [Appealing the Ruling of Presiding Officer.](#)

17 Any senator may appeal the ruling of the presiding officer by rising as soon as the ruling
18 is made, even though another has the floor and, without waiting to be recognized by the chair,
19 stating, "I appeal the ruling of the chair," and upon such appeal being seconded, the presiding
20 officer shall immediately and without debate put the question, "Shall the ruling of the chair be
21 sustained?", which question shall be decided by majority vote of the senators present and voting.
22 Once sustained, the ruling shall not be subject to another appeal on the same point.

23 [SECTION 3](#)

24 [ORDER OF BUSINESS ON THE SENATE FLOOR](#)

25 3.1 [Commencement of Daily Session.](#)

26 The presiding officer shall take the chair at the hour to which the senate shall have
27 adjourned, call the senators to order, and record attendance by electronic roll call. A quorum shall
28 consist of 20 members. Upon late arrival, at any time prior to the adjournment of the senate a
29 senator may report his or her presence to the secretary of the senate who shall record the senator's
30 attendance in the journal.

31 3.2 [Reading the Journal.](#)

32 The reading clerk of the senate shall, at the commencement of the session of each
33 legislative day, read the proceedings of the previous legislative day, unless such reading is
34 dispensed with by a majority of the senators present and voting.

1 substitute bill be accepted which is not consistent with the title and substance of the original bill.

2 All bills introduced on behalf of any general officer, branch, department or division of
3 state government shall be stamped on the face sheet thereof with the title of the general officer or
4 the name of the branch, department or division on whose behalf the bill is introduced.

5 A prime sponsor may withdraw a bill or resolution previously introduced at any time
6 prior to its consideration by a committee, upon written request to the secretary of the senate.

7 Other than the prime sponsor of a bill, a senator may elect in writing to the secretary of
8 the senate to have his/her name disassociated from the bill and the secretary of the senate shall
9 immediately notify the committee clerk to which the bill is assigned.

10 All bills shall be processed through legislative council.

11 4.2 [Explanation of Bills.](#)

12 There shall be attached to each bill a brief explanation thereof and the explanation of
13 such bill shall indicate the proposed changes, and/or the statute or existing law which such bill
14 purports to amend.

15 4.3 [Copies of Bills.](#)

16 Each bill introduced shall be accompanied by not less than eight (8) copies thereof, with
17 said copies delivered by the secretary of the senate to the office of the president of the senate for
18 subsequent distribution as determined by the president of the senate. Nothing in this section shall
19 prevent a senator from obtaining a preliminary draft of legislation for his/her review prior to
20 introduction.

21 4.4 [Prefiling.](#)

22 A bill or resolution may be filed by delivery to the secretary of the senate at any time
23 from November 15 to the day prior to the commencement of the annual session. The secretary of
24 the senate shall order it printed by legislative council and make said bill or resolution available
25 for first reading on the second legislative day of the succeeding session.

26 4.5 [Filing with Secretary of the Senate.](#)

27 All senators desiring to introduce a bill shall file the bill with the secretary of the senate
28 not later than the time at which the presiding officer calls the senate to order. The secretary of the
29 senate shall transmit to the office of the president of the senate all bills on the legislative day of
30 their introduction. On the day of introduction, the president shall, upon adjournment, assign bills
31 to committee. The secretary of the senate shall cause all bills introduced to be published in the
32 senate journal for that legislative day. Any senator may object to the committee assignment of
33 any bill on the first or second legislative day following the bill's introduction. Upon objection
34 being made, the presiding officer shall assign the bill to the committee requested by the senator

1 making the objection; provided, however, that if another senator objects to any assignment or
2 proposed assignment of the bill, then the presiding officer shall call for a vote of the senate on
3 any motion for assignment which has been made and seconded, such motion requiring a majority
4 vote of those Senators present and voting for assignment to a particular committee. First reading
5 of all such bills and resolutions shall be by acceptance of the bill and the committee assignment.

6 4.6 [Deadline for Introductions.](#)

7 No public bill shall be introduced in the senate after February 14, 2013 for the year 2013
8 and February 13, 2014 for the year 2014, except by consent of a majority of the senators present
9 and voting. Except as otherwise expressly directed by the president of the senate, all requests for
10 the preparation of public bills shall be submitted to the offices of Legislative Council no later than
11 the close of business on the Friday next preceding the bill-introduction deadline set forth herein.

12 4.7 [Omnibus Claims Against the State.](#)

13 Claims against the state in the amount of one thousand dollars (\$1,000) or less shall not
14 be presented in bill or resolution form, but shall be submitted to the clerk of the joint committee
15 on accounts and claims in writing upon a form approved by the chairperson of the joint
16 committee on accounts and claims. Any claims approved by the joint committee shall be
17 submitted in the form of an omnibus bill which will be placed upon the consent calendar.

18 4.8 [Resolutions of Congratulations and Condolences.](#)

19 Notwithstanding any other provisions of these rules, all resolutions of congratulations or
20 expressing sympathy or condolences except with respect to former and present members of the
21 general assembly, general officers, members of the judiciary and elected state or federal officials,
22 shall be placed on the consent calendar, unless otherwise ordered by the president of the senate.
23 Said resolution of congratulations and condolences shall not require concurrent action; upon
24 passage, shall be forthwith transmitted to the secretary of state, and an appropriate notice of the
25 action of the senate thereon shall be forwarded, as requested in the resolution, by the secretary of
26 state. One formal resolution may include all the expressions of sympathy or congratulations of the
27 several senators.

28 4.9 [Enactment of Laws.](#)

29 The concurrence of the two houses in the same session shall be necessary for the
30 enactment of all bills except for senate resolutions.

31 4.10 [Electronic Availability of Public Bills--Requirements.](#)

32 4.10-1 [Public Bills.](#)

33 No public bill shall be considered upon its merits unless it has been electronically
34 available to the members at least two (2) calendar days prior to its consideration on the merits,

1 except any public bill passed by the senate and amended by the house, provided that the amended
2 public bill shall be electronically available to the senators before consideration.

3 4.10-2 [Committee Amendments.](#)

4 Except by majority vote, no public bill amended in a committee of the senate shall be
5 considered upon the senate floor unless it has been electronically available to the senators.

6 4.10-3 [Materially Altered Bills.](#)

7 Whenever a committee shall have determined to report a bill which has been materially
8 altered by the committee, the committee chair shall forthwith provide for printing and electronic
9 reproduction of the same. In the event that a bill is not deemed to have been materially altered,
10 which determination shall be made by the committee chair, a bill shall be printed only upon the
11 request of the president of the senate, the majority leader or the minority leader. Nothing in these
12 rules shall preclude the committee chair, with a majority of the committee, to change an act to a
13 resolution or a resolution to an act on a substitute bill.

14 4.11 [Copies of Bills and Voting Records.](#)

15 The secretary of the senate shall retain in the files of the senate as many copies of each
16 bill as the secretary of the senate deems necessary and the voting records on each question.

17 4.12 [Requests for Funding of Community Service Objectives.](#)

18 Requests for the funding of community service objectives grants shall not be presented in
19 bill or resolution form, but shall be submitted to the senate fiscal advisor in writing upon a form
20 approved by the chairperson of the senate committee on finance.

21 4.13 [Death of a Member.](#)

22 In the event that any member or member-elect shall die after filing and before
23 consideration by committee, the death of said member or member-elect shall constitute automatic
24 withdrawal of said bill or resolution and automatic withdrawal of the number of said bill or
25 resolution and said number shall not be used again during the legislative session; provided,
26 however, that where a bill or resolution shall have had more than one sponsor, said bill or
27 resolution and number shall not be withdrawn and the member whose name appears second on
28 said bill or resolution shall become the prime sponsor.

29 4.14 [Limitation on Number of Bills Introduced.](#)

30 No Senator shall introduce more than twenty-five (25) public bills during the
31 annual session except with the permission of the President of the Senate.

32 [SECTION 5](#)

33 [COMMITTEES](#)

34 5.1 [Standing Committees.](#)

1 The senate shall have the following standing committees:

2 Committee on Judiciary

3 Committee on Finance

4 Committee on Housing and Municipal Government

5 Committee on Labor

6 Committee on Special Legislation and Veterans' Affairs

7 Committee on Health and Human Services

8 Committee on Education

9 Committee on Commerce

10 Committee on Environment and Agriculture

11 Committee on Government Oversight

12 Committee on Rules

13 5.1-1 [Committee on Judiciary.](#)

14 It shall be the duty of the committee on judiciary to consider the appointments of the
15 governor referred to it by the senate which require the advice and consent of the senate and all
16 legislation and matters which affect the penal code, judicial system, ethics, open meetings, access
17 to public records and election laws of the state, to maintain oversight over the application,
18 execution and operation of the laws within its jurisdiction and to consider such other matters as
19 may be referred to it by the senate. In the matters of judicial appointments and those public
20 hearings designated by the committee chair, all testimony shall be under oath and preserved by
21 stenographic record which shall be transcribed upon the order of the chair.

22 5.1-2 [Committee on Finance.](#)

23 It shall be the duty of the committee on finance to consider the appointments of the
24 governor referred to it by the senate which require the advice and consent of the senate and all
25 legislation and matters relative to revenue, appropriations and taxes, to inquire into the state of
26 the public debt, to report from time to time its opinion thereon and such propositions relative
27 thereto as it shall deem expedient, to maintain oversight over the application, execution and
28 operation of the laws within its jurisdiction and to consider such other matters as may be referred
29 to it by the senate. The chair of the committee shall be authorized to appoint as many sub-
30 committees as he or she deems necessary, including, but not limited to, a sub-committee on
31 veterans affairs.

32 5.1-3 [Committee on Housing and Municipal Government.](#)

33 It shall be the duty of the committee on housing and municipal government to consider
34 the appointments of the governor referred to it by the senate which require the advice and consent

1 of the senate and all legislation and matters affecting housing, municipal government,
2 transportation, to maintain oversight over the application, execution and operation of the laws
3 within its jurisdiction and to consider such other matters as may be referred to it by the senate.

4 5.1-4 [Committee on Labor.](#)

5 It shall be the duty of the committee on labor to consider the appointments of the
6 governor referred to it by the senate which require the advice and consent of the senate and all
7 legislation and matters relating to the workers' compensation and labor laws of the state, to
8 maintain oversight over the application, execution and operation of the laws within its jurisdiction
9 and to consider such other matters as may be referred to it by the senate.

10 5.1-5 [Committee on Special Legislation and Veterans' Affairs.](#)

11 It shall be the duty of the committee on special legislation and veterans' affairs to
12 consider the appointments of the governor referred to it by the senate which require the advice
13 and consent of the senate and all legislation and matters relating to constitutional amendments,
14 liquor laws, gaming issues, license plates, veterans' affairs, domestic animals, commissions and
15 resolutions, to maintain oversight over the application, execution and operation of the laws within
16 its jurisdiction and to consider such other matters as may be referred to it by the senate.

17 5.1-6 [Committee on Health and Human Services.](#)

18 It shall be the duty of the committee on health and human services to consider the
19 appointments of the governor referred to it by the senate which require the advice and consent of
20 the senate and to consider all reports of the departments of health, of human services, of mental
21 health, retardation and hospitals, of children and their families, and of elderly affairs; to consider
22 all legislation and matters expanding or defining further areas of responsibility of the foregoing
23 and to consider all legislation and matters relative to public health and welfare; health care and
24 human service access and quality; health and human service professional standards of practice,
25 and facility standards of care; to maintain oversight over the application, execution and operation
26 of the laws within its jurisdiction; and to consider such other matters as may be referred to it by
27 the senate.

28 5.1-7 [Committee on Education.](#)

29 It shall be the duty of the committee on education to consider the appointments of the
30 governor referred to it by the senate which require the advice and consent of the senate and all
31 legislation and matters relating to student performance, governance, programming, teacher
32 preparation and planning, as well as the work and operation of all state agencies regarding all
33 levels of education, make findings, and recommend policy initiatives and other actions to the
34 general assembly. The commission shall also exercise oversight in relation to the implementation

1 of all legislation and grants of authority relating to all levels of public education in the state by all
2 agencies, state and local, charged and empowered by the general assembly in relating to all levels
3 of public education, to maintain oversight over the application, execution and operation of the
4 laws within its jurisdiction and to consider such other matters as may be referred to it by the
5 senate.

6 5.1-8 [Committee on Commerce.](#)

7 It shall be the duty of the committee on commerce to consider the appointments of the
8 governor referred to it by the senate which require the advice and consent of the senate and all
9 legislation and matters relating to financial institutions, business regulation, property and casualty
10 insurance, technology and telecommunications, for profit as well as not-for-profit business
11 entities, to maintain oversight over the application, execution and operation of the laws within its
12 jurisdiction and to consider such other matters as may be referred to it by the senate.

13 5.1-9 [Committee on Environment and Agriculture.](#)

14 It shall be the duty of the committee on environment and agriculture to consider the
15 appointments of the governor referred to it by the senate which require the advice and consent of
16 the senate and all legislation and matters relating to the conservation of the air, land, water, plant,
17 animal, mineral and other natural resources of the state, and to adopt all means necessary and
18 proper by law to protect the natural environment of the people of the state by providing adequate
19 resource planning for the control and regulation of the use of the natural resources of the state and
20 for the preservation, regeneration, and restoration of the natural environment of the state, to
21 maintain oversight over the application, execution and operation of the laws within its jurisdiction
22 and to consider such other matters as may be referred to it by the senate.

23 5.1-10 [Committee on Government Oversight.](#)

24 It shall be the duty of the committee on government oversight to consider the
25 appointments of the governor referred to it by the senate which require the advice and consent of
26 the senate, and (1) to monitor and evaluate past, current and prospective performance of public
27 bodies and statutory entities, including quasi-public agencies that exercise executive
28 governmental functions (except public bodies and statutory entities of the legislative and judiciary
29 branches of the state) and any other public or private person, including any agencies,
30 partnerships, corporation or business entity insofar as such person is acting on behalf of and/or in
31 place of any public agency; (2) to consider the organization, reorganization, creation or
32 termination of such public bodies, statutory entities, including quasi-public agencies and public or
33 private persons; (3) to review and consider the reports of the auditor general; (4) to report its
34 opinion and/or recommendation of legislation or action regarding the foregoing matters; (5) to

1 consider any bill referred to it by the senate, including, but not limited to any act, resolve,
2 resolution or petition; and (6) to consider such other matters that are referred to it by the senate.

3 5.1-11 [Committee on Rules.](#)

4 It shall be the duty of the committee on senate rules to consider all matters relating to the
5 rules of the senate.

6 5.2 [Committee Membership.](#)

7 Each of the standing committees of the senate shall consist of the president of the senate,
8 ex officio with voting rights, and the majority and minority leaders of the senate, ex officio, with
9 voting rights, and senators appointed by the president of the senate, each to serve until January 6,
10 2015. Provided, however, that the president of the senate may change the committee assignment
11 of a member with the member's consent; and provided further, however, that each senator other
12 than the president and the majority and minority leaders, shall serve as a member of one of the
13 following standing committees: committee on housing and municipal government; committee on
14 commerce; committee on finance; committee on the judiciary.

15 5.3 [Vacancies on Committees.](#)

16 All vacancies occurring in any committee of the senate shall be filled by the president of
17 the senate.

18 5.4 [Officers of Committees.](#)

19 The president of the senate shall appoint from the membership of each committee a chair,
20 vice chair and secretary and such other committee officers as the president of the senate deems
21 appropriate.

22 5.5 [Select Committees.](#)

23 The senate may, from time to time, by resolution, provide for the establishment of select
24 committees upon such subjects as it may deem proper, and upon the adoption of such resolution,
25 the president of the senate shall appoint the chair and members thereof, and shall provide for
26 minority party representation. Any committee created pursuant to this rule shall be deemed a
27 standing committee for all purposes of law, including the applicability of section 22-6-2.1 of the
28 general laws.

29 5.6 [Referral to Committee.](#)

30 No bill shall be considered or acted upon by the senate unless the same has been
31 considered by, reported, or recalled from a committee thereof, or from a joint committee, except
32 as otherwise provided in these rules. All acts seeking to vacate the forfeiture of a charter
33 previously granted under the laws of this state shall not be referred to committee but rather
34 directly assigned to the calendar.

1 agenda containing the number, title and a short explanation of the bill to be considered must be
2 placed on the bulletin boards provided for such agenda. The rule shall not apply to bills
3 previously passed by the senate and amended by the house. There shall be at least two (2) bulletin
4 boards for such posting, at least one (1) of which shall be for the public's use and shall be under
5 the control of and situated at the main entrance to the state library. There shall also be at least one
6 (1) bulletin board for the exclusive use of the senators which shall be situated in a convenient
7 location.

8 6.3 [Convening of Meeting.](#)

9 The chair of the committee or, in the chair's absence, the vice chair, shall call all regular
10 sessions of the committee, set agenda and proceed with the order of business.

11 6.4 [Public Participation.](#)

12 6.4-1 [Open Meetings.](#)

13 Every standing committee meeting, except executive sessions, shall be open to the public
14 during the consideration of all matters coming before it. At such open meetings, persons other
15 than members of the committee may testify at the discretion of the committee chair.

16 6.4-2 [Executive Sessions.](#)

17 Any standing committee may be called into executive session by the chair or upon
18 motion of one of the committee members if the matter under consideration is deemed by the chair
19 to comply with those provisions of the "Open Meetings" law (chapter 42-46) which provides for
20 closed meetings; provided, however, when the chair of any standing committee calls the
21 committee into executive session, the majority of those members present in the executive session
22 may vote not to meet in executive session after having heard the reasons for such executive
23 session but no other votes shall be permitted in executive sessions. The chair of the committee
24 which may be called into executive session shall provide a general description to the public of the
25 reason for calling such committee into executive session.

26 6.4-3 [Public Hearings.](#)

27 In the discretion of the chair, public hearings may be advertised in newspapers,
28 stenographic records kept and hearings held at locations other than the state house. The purpose
29 of the public hearing shall be to solicit the comments of the public on the matter being
30 considered. At the public hearing all persons shall be permitted to testify; provided, however, the
31 committee chair may limit the amount of time allotted to speakers except that the prime sponsor
32 shall not have a time limit to speak and shall upon request be the first speaker at the hearing.
33 After the public hearing has been held for a reasonable period and if there are still persons
34 wishing to speak, the committee chair may continue the hearing until another date.

1 6.5 [Hearing and Consideration of Bills.](#)

2 (a) Upon a written request by the prime sponsor of any public bill received by the
3 secretary of the senate before the closing of the next legislative day after the deadline for
4 introduction as specified in section 4.6 that a committee hearing be held with respect to such bill,
5 the committee chair shall schedule a committee hearing within eight (8) legislative days of such
6 request unless a later date is agreed to by the prime sponsor. "Received" as used herein shall
7 mean receipt in hand by the secretary of the senate or his/her designee. The secretary shall note
8 the date and time of receipt on the request and such notation shall be dispositive. On the same
9 day, the sponsor shall hand deliver copies of the request to the president of the senate and to the
10 committee chair or their designees. The committee shall consider said bill not more than eight (8)
11 days after the committee hearing, unless a later date is agreed to by the prime sponsor. If the
12 committee does not consider the bill then the committee shall be discharged of its responsibility
13 to consider such bill and such bill shall be placed on the senate calendar pursuant to section 7.6
14 hereof. Consideration by a committee shall mean any one of the following actions:
15 recommendation of passage, recommendation of passage as amended, transfer to another
16 committee, indefinite postponement, hold for further study or defeat of the bill.

17 (b) Provided further, the minority leader may request in writing within twenty-four (24)
18 hours after the deadline for introductions specified in section 4.6 a hearing on any senate bill in
19 committee.

20 (c) In the event a request is made pursuant to this rule at a time less than sixteen (16) days
21 before the deadline for committee consideration set forth in section 6.9, then such request shall
22 not be proper and shall be automatically denied.

23 6.6 [Quorum.](#)

24 A committee shall not vote upon any bill in the absence of a quorum which shall consist
25 of a majority of the committee's members; provided, however, that at the discretion of the chair,
26 less than a quorum may conduct any hearing including public hearings.

27 6.7 [Minority Representation.](#)

28 When there is no minority member present and the committee is to consider a bill, the
29 committee chair shall notify the office of the minority leader that there is no senator from the
30 minority present. Unless waived by the minority leader, the committee shall not conduct business
31 for a reasonable time not to exceed 15 minutes or until a senator from the minority is present.
32 Once a minority member is present, his subsequent absence will not require further notice to the
33 minority leader.

34 6.8 [Committee Votes.](#)

1 All votes in committee on public bills shall be a recorded roll call vote. The vote upon all
2 motions or bills not considered a "public bill" shall, upon the request of any member of the
3 committee, be a recorded roll call vote. Otherwise all votes shall be put by yeas and nays.
4 Committee chairs shall submit all bills approved by committee to the floor forthwith, with a
5 record of the committee vote.

6 6.9 [Deadline for Consideration.](#)

7 After April 11, 2013 for the year 2013 and April 10, 2014 for the year 2014, committees
8 shall consider only those public bills which have been acted upon and transmitted to the senate by
9 the house of representatives; provided, however, that the president of the senate may request a
10 senate committee to immediately consider a senate bill then in committee and said bill shall be
11 considered by the committee.

12 6.10 [Discharge from Committee.](#)

13 No bill shall be taken or called from any such committee, or the committee discharged
14 from the consideration thereof, except:

15 (a) Any senator may present a petition, in writing, to discharge a committee from further
16 consideration of a bill which has been in the possession of the committee for thirty (30)
17 legislative days without having been considered, but only one petition on a particular bill may be
18 presented during the course of a session. Prior to presenting the petition, the senator must
19 introduce a resolution of intent to discharge such committee. Such resolution of intent shall
20 contain the bill number and the committee to be discharged. The presiding officer shall cause the
21 resolution of intent to be printed in the journal of the senate. The petition shall be placed in the
22 custody of the presiding officer who shall arrange some convenient place for the signatures of the
23 senators to be placed thereon in the presence of the reading clerk during the hours in which the
24 senate is in session. A signature may be withdrawn by a senator at any time before the petition
25 shall become effective.

26 On the first day of each week, there shall be printed in the journal of the senate the
27 petitions pending under these rules, together with the signatures thereto; provided, however, that
28 as soon as a majority of all the senators elected to the senate shall have affixed their signatures to
29 any such petition to discharge a committee under this rule, the presiding officer shall cause notice
30 thereof to be given to chair and clerk of the committee to which such bill was referred, and such
31 notice shall, thereupon, automatically discharge the committee from further consideration of the
32 bill and the bill shall be placed upon the calendar in accordance with section 7.6 hereof.

33 (b) Nothing contained in this section shall be construed to change the deadline for
34 consideration as specified in section 6.9.

1 6.11 [Compelling Committee Action.](#)

2 If a committee to which a bill has been referred fails to consider such bill within sixteen
3 (16) legislative days of its referral, the prime sponsor of such bill, or a majority of the appointed
4 members, but not less than four (4) committee members, may, in writing, request the chair of the
5 committee, through the presiding officer of the senate, that such bill be considered. The request
6 shall be printed in the journal of the senate. The committee shall consider such bill at its first
7 meeting held at least two (2) legislative days after such request is made. If the committee does not
8 consider the bill within eight (8) legislative days of receipt of the request then the committee shall
9 be discharged of its responsibility to consider such bill and such bill shall be placed on the senate
10 calendar pursuant to section 7.6 hereof. Consideration by a committee shall be interpreted to
11 mean any one of the following actions: recommendation of passage, recommendation of passage
12 as amended, transfer to another committee, indefinite postponement, hold for further study or
13 defeat of the bill. Nothing contained in this section shall be construed to change the deadline for
14 consideration as specified in section 6.9.

15 6.12 [Defeat of a Bill.](#)

16 Once a bill is defeated in committee, the same shall not be acted upon or considered
17 again during the same legislative year.

18 6.13 [Indefinite Postponement.](#)

19 Whenever any bill is postponed indefinitely in committee, the same shall not be acted
20 upon or considered again during the same legislative year.

21 6.14 [Transfer of Bills.](#)

22 In the event the chair of any standing committee determines that any bill then pending
23 before the committee would more properly be pending before another standing committee of the
24 senate, the chair shall transfer such bill to such other standing committee as is deemed appropriate
25 during the reports of committees.

26 6.15 [Committee Records.](#)

27 All recorded votes of committees, all written testimony submitted to a committee, and the
28 transcripts of any recorded testimony shall be retained by the clerk of each committee, shall
29 constitute public records, and shall be available for inspection to any senator and to any person
30 upon request. All committee votes, transcripts and testimony shall be transmitted to the secretary
31 of state pursuant to state law and senate policy following final adjournment in even numbered
32 years.

33 6.16 [Attribution of Bills.](#)

34 Upon presentation of testimony before a committee, the prime sponsor of the bill shall

1 provide to the committee the name of any individual, group or organization responsible for the
2 substantive basis or text of the bill.

3 SECTION 7

4 PROCEEDINGS ON THE SENATE FLOOR

5 7.1 Right to the Floor.

6 No senator shall address another except through the presiding officer. A senator shall rise
7 to put a question, may state it or read a paper sitting. When any senator wishes to speak or to
8 deliver any matter to the senate, the senator shall press his or her recognition control and the
9 presiding officer shall recognize the senator who so requests recognition and the order of
10 recognition shall be determined by the presiding officer. The senator so recognized shall not be
11 interrupted while speaking except by a call to order or a motion to suspend section 3.5. The
12 senator shall then immediately be seated unless permitted by the senate to proceed, which shall be
13 determined upon motion without debate. No senator shall speak more than twice on the same
14 question without leave of the senate which shall be determined without debate, nor more than
15 once until the other senators who have not spoken shall speak if they so desire, provided, however
16 that a senator may yield his or her right to the floor to another senator.

17 7.2 Personal Privilege.

18 Only at the time provided for in section 3.3, a senator may claim the floor to address the
19 senate on personal privilege. Personal privilege shall include the right to reply to criticism, or to
20 discuss anything clearly derogatory to the member or which reflects upon his or her character that
21 appears in the press or other public medium but shall not include the right to discuss favorable
22 references to the senator, nor to reply to generalized criticism of the senate which does not refer
23 to him or to her specifically, nor to attack another member of the senate personally. Whether a
24 member's remarks constitute personal privilege shall be determined by the presiding officer.

25 7.3 Addressing the Senate on Important Matters.

26 Only at the time provided for in section 3.3, a senator may request unanimous consent of
27 the senators present to address the senate on a topic or matter of importance to the welfare of the
28 state. A senator granted the right to so address the senate may be interrupted at any time by
29 another senator who wishes to object to the first senator's right to continue to address the senate
30 and upon such objection the first senator's right to address the senate shall terminate.

31 7.4 Objectionable Language.

32 No senator shall use profane, insulting, or abusive language in the course of public debate
33 on the senate floor, or in testimony before any committee of the general assembly.

34 7.5 Priority of Business.

1 All questions relating to priority of business to be acted upon shall be decided by the
2 presiding officer without debate.

3 7.6 [Calendar.](#)

4 There shall be a calendar kept by the secretary of the senate upon which shall be placed
5 the bills reported by all committees, and all other matters ordered placed thereon by the senate.
6 Matters on the calendar shall be arranged by the secretary of the senate in numerical order by
7 committee unless otherwise ordered by the president of the senate in agreement with the majority
8 leader and the minority leader. Such calendar shall be electronically available to all members of
9 the senate. Except as provided in section 7.13, and during consideration of the calendar, no other
10 business shall intervene except to receive a communication from the house or a motion to
11 suspend section 3.5.

12 All business on the calendar not disposed of at the time of adjournment shall be first in
13 order on the calendar the next day. No matter of business on the calendar shall be considered
14 upon its merits unless it has been on such calendar for at least two (2) calendar days; except that
15 the president of the senate may order a bill placed on the calendar for more than two (2) calendar
16 days; provided, however, a bill passed by the senate and amended by the house of representatives
17 may be considered by the senate without being on the calendar for two (2) calendar days if the
18 requirements of section 4.10-1 have been met.

19 7.7 [Consent Calendar.](#)

20 Notwithstanding the provisions of section 7.6, the secretary of the senate shall also
21 maintain a separate calendar, designated as the consent calendar, upon which shall be placed
22 resolutions required by Rule 4.8, acts seeking to vacate the forfeiture of a corporate charter and
23 such other bills as directed by the president of the senate. Matters on the consent calendar shall be
24 in order for disposal on each day and shall include all such matters reported or referred thereto
25 from the previous day. Such consent calendar shall be posted in the chamber of the senate. All
26 matters on the consent calendar shall be disposed by roll call vote on a single motion except such
27 matters as may be objected to by any single senator, which said matter or matters shall be held
28 over on the regular calendar for the next legislative day.

29 7.8 [Reports of Joint Committees.](#)

30 No bill reported by or forwarded on the recommendation of a joint committee of the two
31 houses shall be in order for concurrence by the senate if it shall appear that the members of such
32 joint committee on the part of the senate, if in attendance on the general assembly, shall not have
33 been notified or present when the subject was acted on by such joint committee. No report shall
34 be acted on in the senate from any joint committee unless as subscribed by a senator who is a

1 member of said committee. Any report from a joint committee shall be made on the floor of the
2 senate by a member of said committee, notwithstanding that said member may not have
3 concurred in the report and said report shall be held on the desk unless ordered placed on the
4 calendar pursuant to section 7.6 by the president of the senate or by a majority vote of the senate.

5 7.9 [Messages from the House.](#)

6 When a message is received from the house of representatives, transmitting any papers,
7 the secretary of the senate shall transmit to the office of the president of the senate all house
8 transmittals received on that day. The president of the senate shall assign house transmittals to
9 committees upon adjournment of the senate. The secretary of the senate shall cause all house
10 transmittals to be published in the senate journal for the day such transmittals are received. Any
11 senator may object to the committee assignment for any transmittal received during the previous
12 legislative day. Upon objection being made, the presiding officer shall assign the transmittal to
13 the committee requested by the senator making the objection, provided, however, that if another
14 senator objects to any assignment or proposed assignment of the transmittal, then the presiding
15 officer shall call for a vote of the senate on any motion for assignment which has been made and
16 seconded, such motion requiring a majority vote of those senators present and voting for
17 assignment to a particular committee.

18 During the time for consideration of house transmittals, a senator may move for
19 immediate consideration of a house transmittal, received by the secretary of the senate on the
20 previous legislative day. If there is no objection to the motion, it is deemed to be approved, but if
21 there is objection to the motion for immediate consideration, the presiding officer shall submit the
22 motion to a vote of the senate, such motion for immediate consideration shall require the votes of
23 two-thirds (2/3) of those senators present and voting, for approval.

24 7.10 [Amendments.](#)

25 No senator may amend from the floor any bill pending before the senate unless such
26 amendment be submitted, electronically or in writing, with sufficient copies signed by the
27 proponent, and read to the body; provided, however, that no amendment to the annual budget bill
28 making appropriations for the support of the state may be offered, except with the agreement of
29 two-thirds (2/3) of the members present, unless copies thereof shall have been filed with the
30 secretary of the senate no later than 12:00 o'clock noon on the legislative day preceding the
31 legislative day on which the budget bill shall be in order for consideration: provided however that
32 with majority consent a senator may make an oral amendment of a technical or minor nature.

33 7.11 [Votes in Concurrence.](#)

34 Whenever any bill shall come before the senate for concurrence, and the senate concurs

1 without amendments, or fails to concur, the secretary of the senate may announce the concurrence
2 or nonconcurrence to the other house, but the original bill received by the senate shall not be
3 transmitted to the other house.

4 7.12 [Motions.](#)

5 No motion shall be debated until it has been seconded. For the purpose of recorded votes
6 only the first second shall be recorded. A motion may be withdrawn by the mover at any time
7 before a decision or a motion to amend, except a motion to reconsider, which shall not be
8 withdrawn after the time has elapsed within which it could be originally made.

9 7.13 [Interruption of Debate.](#)

10 When a question is under debate, no motion shall be received except to suspend section
11 3.5, to adjourn, to recommit, for the previous question, to close debate, to fix a time for closing
12 debate, to take a recess, to lay on the table, to take from the table, to transmit, to postpone
13 indefinitely, to change calendar arrangement, or to amend, and any motion or resolution the
14 purpose of which is to take any bill or any other matter from committees of the senate or to
15 discharge a committee from the consideration thereof, which several motions shall have
16 precedence in the order in which they are here arranged and shall be decided by majority vote
17 without debate.

18 7.14 [Adjournment.](#)

19 When time for meeting of the senate shall have been previously fixed, a motion to
20 adjourn and a motion to suspend section 3.5 shall always be in order. The senate shall not be
21 adjourned except by affirmative vote of a majority of the senators present and voting.

22 7.15 [Lay on the Table.](#)

23 When an amendment proposed to any pending measure be laid on the table, it shall not
24 carry with it, or prejudice such measure.

25 7.16 [Dividing Questions.](#)

26 A question that is susceptible of division shall, at the request of the majority, be divided
27 and put separately upon the propositions of which it is compounded.

28 7.17 [Non-Germane Amendments.](#)

29 No motion or proposition of a subject different from that under consideration shall be
30 admitted under color of amendment.

31 7.18 [Motion for Reconsideration.](#)

32 A senator on the prevailing side of any vote may, on the same legislative day, move to
33 reconsider the vote on the same or following legislative day. When a bill has been reconsidered it
34 shall not be reconsidered again during the session. Bills and other papers in reference to which a

1 motion to reconsider is pending shall, unless otherwise ordered, remain in the possession of the
2 secretary of the senate until the right of reconsideration has expired. The privilege to reconsider
3 granted by this rule may be suspended by a majority vote of the senators present and voting.

4 7.19 [Printed Material.](#)

5 If the reading of any printed or written paper be objected to, the matter shall be
6 determined by a majority vote of the senate without debate.

7 7.20 [Recommittal.](#)

8 No motion to recommit shall be entertained by the presiding officer as to any bill which
9 is placed on the calendar as the result of section 6.10 until every senator desiring to be heard has
10 been recognized, notwithstanding the provisions of section 7.13.

11 7.21 [Immediate Consideration.](#)

12 During the time for introduction and reference of new business, as provided in section
13 3.3, a senator may introduce a bill and move for immediate consideration of the bill at that time.
14 If there is no objection to the motion, for immediate consideration it is deemed to be approved,
15 but if there is objection to the motion for immediate consideration, the presiding officer shall
16 submit the motion to a vote of the senate; such motion for immediate consideration shall require
17 the votes of two-thirds (2/3) of those senators present and voting, for approval. If the bill is not
18 available electronically to all members of the senate at the time of the request for immediate
19 consideration, then a hard copy of the bill shall be made available to any senator upon request.

20 7.22 [Questions During Debate.](#)

21 A senator, while speaking after recognition by the chair, may, upon request of a senator,
22 yield to him or her temporarily without thereby relinquishing his or her prior right to the floor
23 and, thereafter, may terminate such interruption and resume speaking at any time; provided,
24 however, that it shall not be in order for a senator to rise and request that a senator, other than the
25 one with the right to the floor, yield to a question. Furthermore, it shall not be in order for a
26 senator, with the right to the floor, to ask another senator to yield to a question, unless such
27 senator has previously spoken during the debate on the matter. All questions and responses shall
28 be directed through the chair and the presiding officer shall not be interrupted when speaking.

29 [SECTION 8](#)

30 [VOTING ON THE SENATE FLOOR](#)

31 8.1 [Method of Voting.](#)

32 The electronic roll of the senate shall be called upon any vote pertaining to a public bill
33 and for passage of the consent calendar and on any other vote at the request of any senator
34 present; otherwise, votes shall be put by yeas and nays. In naming sums or numbers, and fixing

1 times, the largest sum or longest time shall be put first.

2 8.2 [Voting Machine Inoperative.](#)

3 In the event the machine is not to be used to record a vote or is not operating properly, all
4 votes and other determinations may be taken as required by senate rules, either by voice vote,
5 division vote or by calling the roll alphabetically and recording the yeas and nays. If a senator's
6 voting device is out of order, the senator shall rise and announce it to the presiding officer and
7 cast his or her vote orally prior to the declaration of the result of the vote.

8 8.3 [Who May Vote.](#)

9 Any member who is present on the senate floor must vote. Any senator who is not on the
10 floor at such time, but who returns before the machine is locked, shall be permitted to vote.
11 Without objection or with a majority vote, a senator may be permitted to cast a vote after the
12 results have been announced, provided however such request shall be made on the same calendar
13 day and, only if the vote if so permitted, will not change the result previously announced.

14 8.4 [Control of Electronic Voting System.](#)

15 The electronic voting system shall be under the control of the presiding officer and shall
16 be operated by such personnel as the president of the senate so designates.

17 8.5 [Conducting a Vote.](#)

18 At a reasonable time prior to any vote being taken, the presiding officer shall announce
19 that a vote is about to be taken. When any senator other than the president of the senate is
20 presiding, such senator may direct either the Secretary of the Senate or the reading clerk to cast
21 his or her vote at his or her voting station, but at no other time may a senator designate any other
22 person to cast his or her vote. Until the completion of the voting, no senator shall be recognized,
23 and no other business shall be transacted. When sufficient time has elapsed for each senator to
24 vote prior to locking the machine, the presiding officer shall ask if any member present desires to
25 vote or change his or her vote. The presiding officer shall then order the machine locked and
26 activate the recording process. The voting machine shall remain locked between all votes.

27 8.6 [Announcing the Tally.](#)

28 When the vote is completely recorded, the Secretary of the Senate shall advise the
29 presiding officer of the result; and the presiding officer shall announce the result to the senate and
30 the result shall be recorded in the journal.

31 8.7 [Changing a Vote.](#)

32 No vote may be changed after the system has been locked and the vote recorded except
33 that, after a vote has been recorded, any senator may, by a majority vote of the senate, be
34 permitted to change his or her vote, provided that such change be effected on the same calendar

1 day as his or her original vote.

2 8.8 [Recording Votes.](#)

3 8.8-1 On any recorded vote, no senator shall be recorded as having voted unless he or she
4 has been recorded or recognized as being present prior to the conduct of said vote.

5 8.8-2 Upon request, on any non-recorded vote, any senator shall have his or her vote
6 recorded so that it shall appear in the journal of the senate.

7 8.9 [Voting for Another.](#)

8 No senator may vote for another senator; nor may any person cast a vote for a senator,
9 except as otherwise provided in section 8.5. A senator who voted for another senator may be
10 punished in a manner the senate determines. A person voting for a senator, when not authorized
11 by section 8.5, is barred from the floor of the senate and may be further punished as the senate
12 determines.

13 8.10 [Explanation of Vote.](#)

14 No explanation of any vote will be permitted during the voting or after a vote has been
15 cast.

16 8.11 [Statement of the Question.](#)

17 After the question has been put, but before the system is locked, any senator may call for
18 a statement of the question.

19 8.12 [No Interruption.](#)

20 While the presiding officer is putting the question, or the vote is being recorded, no
21 senator shall speak or leave his or her place.

22 [SECTION 9](#)

23 [PROCEEDINGS ON NOMINATIONS](#)

24 9.1 [Scope.](#)

25 The senate's exercise of its constitutional obligation to give advice and consent to
26 executive appointees shall be governed solely and exclusively by these rules.

27 9.2 [Delivery.](#)

28 Nominations shall be delivered to the Secretary of the Senate, or his designee, at the
29 Office of the Secretary for presentation to the Senate.

30 9.3 [Presentation to the Senate.](#)

31 When a nomination shall be presented to the Senate for advice and consent, it shall,
32 unless otherwise ordered, be referred to the appropriate committee or committees and a copy of
33 the nomination shall be delivered to the senator within whose district the nominee resides. Except
34 as set forth herein, nominations shall follow the same course and be subject to the same

1 procedures as bills introduced pursuant to Rules of the Senate.

2 9.4 [Questions Presented.](#)

3 The final question on every nomination shall be, "Will the Senate advise and consent to
4 this nomination?" which question shall not be put on the same legislative day on which the
5 nomination is received, nor on the legislative day on which it may be reported by a committee.
6 Provided, however, that this provision may be waived by vote of a majority of the Senate.

7 9.5 [Effect of Non-action.](#)

8 Nominations neither confirmed nor rejected during the annual session at which they are
9 made shall not be acted upon at any succeeding session unless renewed by the appointing
10 authority; and if the Senate shall adjourn or be in recess for a period in excess of thirty (30) days,
11 all nominations pending and not finally acted upon at the time of such adjournment or recess shall
12 be returned by the Secretary of the Senate to the appointing authority, and shall not again be
13 considered unless they shall again be made and delivered to the Senate by the appointing
14 authority.

15 9.6 [Withdrawal of Nominations.](#)

16 Nominations may be withdrawn by the appointing authority at any time prior to final
17 action thereon by the Senate.

18 [SECTION 10](#)

19 [MISCELLANEOUS](#)

20 10.1 [Legislative Aides.](#)

21 The president of the senate may appoint and prescribe the duties and terms of a
22 parliamentarian and one head page and as many assistant pages, doorkeepers and legislative aides
23 as the president of the senate shall deem necessary; and any or all of them may be removed at the
24 pleasure of the president of the senate.

25 10.2 [Absence of a Quorum.](#)

26 When there shall be seven (7) or more senators, but less than a quorum of the senate
27 present, a majority of the senators present may direct the presiding officer to compel the
28 attendance of absent senators in accordance with law.

29 10.3 [Amendment and Suspension of Rules.](#)

30 No rule shall be repealed, suspended or amended, or the operation thereof temporarily
31 suspended except by two-thirds (2/3) of the members present and voting.

32 10.4 [Access to the Senate Chamber.](#)

33 10.4-1 [Access During Senate Session.](#)

34 Ten minutes prior to the time the senate is scheduled to convene, the secretary of the

1 senate shall clear the senate chamber of all persons other than members of the general assembly,
2 general assembly staff, guests of a senator, and authorized representatives of the news media.
3 From this time to the adjournment or recess of said session no persons other than those listed
4 above shall be admitted to the senate chamber except with permission from the senate president.

5 10.4-2 [Senators' Seats.](#)

6 The seat of each senator shall be assigned by the president of the senate, and in no event
7 shall any other person be permitted to occupy such assigned seat.

8 10.4-3 [Sheriff's Duties.](#)

9 It shall be the duty of the sheriff, or the sheriff's deputies in attendance in the senate, or in
10 their absence, a member of the capitol police department, to see that rules 10.4-1, 10.4-2, 10.4-3,
11 10.4-4 and 10.4-9 are enforced, and that all senate entrances and exits are kept completely clear
12 and open to passage to and from the chamber.

13 10.4-4 [Gallery.](#)

14 When the normal seating accommodations for visitors in the gallery have been filled, no
15 additional seats shall be installed, and no persons shall be thereafter admitted to the gallery of the
16 senate while in session except to fill vacancies.

17 10.5 [Confidentiality of Drafting.](#)

18 At the request of any senator or senate attorney to the director of the legislative council,
19 an entry into the word processing system may be made confidential so that the entry shall be
20 accessible only to the senator or senate attorney making such request or his or her designee. An
21 entry may be a bill, letter, memorandum or any other document.

22 10.6 [Misuse of Rules.](#)

23 If it appears that the rules are being used as a tactic to impede senate business, the
24 presiding officer may make a decision to that effect and put the matter before the senate and a
25 majority vote of the senators present shall sustain with finality the ruling of the presiding officer.

26 10.7 [Extraordinary and Special Session.](#)

27 In the event of the calling of an extraordinary session of the general assembly by the
28 governor, or a reconvened session by the speaker of the house and the president of the senate,
29 said session shall be conducted pursuant to these rules; provided, however, that rules 4.10-1, 6.2,
30 7.6 and 7.8 are not applicable to any such session; and, provided further, that any bill, act or
31 resolution for consideration of which the session is called shall have been provided to the
32 members at least twenty-four (24) hours prior to the consideration of the senate.

33 10.8 [Robert's Rules.](#)

34 Robert's Rules of Order shall govern procedure on the senate floor and in the committees

1 of the senate in all cases in which they are not inconsistent with these rules or with any joint rules
2 of the senate and house.

3 10.9 [Use of Facilities.](#)

4 The senate locker room, lounge and corridor adjacent to them shall be for the exclusive
5 use of the senators and their guests.

6 10.10 [Decorum.](#)

7 No senator shall use profane, insulting or abusive language or act in any manner that
8 interferes with the orderly conduct of the session of the senate.

9 10.11 [Smoking Prohibited.](#)

10 Smoking shall be prohibited in all senate areas including, but not limited to: the chamber,
11 gallery, lounge, committee rooms, offices, restrooms or hallways. The presiding officer shall
12 enforce this rule.

13 10.12 [Consumption of Food and Alcoholic Beverages.](#)

14 The consumption of food and alcoholic beverages shall be prohibited on the senate floor.
15 Except at the specific request of a member, all beverages consumed on the floor shall be in paper
16 or plastic cups.

17 10.13 [Appropriate Attire Required.](#)

18 All persons on the floor of the senate while the senate is in session shall be properly
19 dressed, and the presiding officer shall enforce this rule by appropriate means.

20 10.14 [Electronic Devices.](#)

21 During sessions cell phones shall not be used on the floor of the senate or in committee
22 hearing rooms when committee meetings are in session. Further, pagers may be used only on the
23 silent/vibrate mode.

24 10.15 [Photographic Equipment.](#)

25 During sessions, photographic equipment shall not be used on the floor of the senate or in
26 committee hearing rooms when committee meetings are in session unless he or she has the
27 permission of the president of the senate or the senate committee chair. This section shall not
28 apply to properly credentialed representatives of the news media.

29 10.16 [Display of Posters, Signs, and Banners on the Floor.](#)

30 No placard, sign, poster, banner, chart or other visual aid of similar nature shall be
31 displayed on the floor of the Senate or used in debate at any time when the Senate is in session
32 without the consent of the presiding officer. Any decision of the presiding officer under this rule
33 may be appealed to the body.

34 10.17 [Display of Posters, Signs, and Banners Prohibited in the Gallery.](#)

1 No placard, sign, poster, banner, chart or visual aid of similar nature shall be displayed in
2 the gallery at any time when the Senate is in session. The presiding officer shall order any such
3 object so displayed to be removed.

4 10.18 [Official Notice.](#)

5 Except as otherwise provided in these rules, notice to a member transmitted from the
6 Office of the President through the RILIN system to the RILIN address assigned to the member
7 shall constitute official written notice to the member as of the date and time of the transmission. It
8 is the responsibility of the members to monitor their RILIN address on a regular basis, or to have
9 RILIN messages forwarded to an address which is monitored on a regular basis. Alternatively, a
10 member may elect to receive such notice directly at an email address other than the member's
11 RILIN address by executing a form available in the Office of the President. Once designated,
12 transmissions to the alternate email address shall constitute written notice to the member as of the
13 date and time of the transmission and will continue to be such until the Office of the President is
14 notified of a different address.

15 [SECTION 11](#)

16 [TRANSPARENCY](#)

17 11.1 [Policy.](#)

18 It is declared to be the policy of the senate that to the maximum extent possible senate
19 votes on public bills and proceedings on the floor and in committee shall be recorded, or video
20 screened and published on the general assembly website and/or broadcast on capitol television.

21 11.2 [Publication of Committee Votes.](#)

22 To the extent possible, committee votes shall be published on the general assembly
23 website prior to the floor vote on the bill; provided however, that failure of a committee vote to
24 appear on the website prior to the floor vote shall not be grounds for objection to consideration of
25 the bill on the floor.

26 11.3 [Televising or Otherwise Recording Committee Hearing.](#)

27 To the extent possible, committee hearings shall be video recorded and broadcast to the
28 public on capitol television.

29 11.4 [Publication of Votes.](#)

30 All votes on public bills recorded electronically or by roll call shall be placed forthwith
31 on the general assembly website.

32 11.5 [Publication of the Senate Rules.](#)

33 The senate rules together with an index thereof shall be published on the general
34 assembly website.

1 11.6 [Authorization and Direction.](#)

2 The president of the senate and the senate staff are authorized and directed to take such
3 reasonable and prudent action as may be necessary to carry out the policies and directives set
4 forth in this section.

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